

**EXECUTIVE DECISION RECORD**  
**CABINET (FINANCE) SUB COMMITTEE**

**16 JANUARY 2019**

**Cabinet Members:**

Councillors: C.Clement-Williams (Chairperson) and E.V.Latham

**Officers in Attendance:**

H.Jenkins, H.Jones and A.Manchipp

---

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor Clement-Williams be appointed Chairperson for the Meeting.

2. **MINUTES OF PREVIOUS MEETING HELD ON 5 DECEMBER, 2018**

Noted.

3. **ACCESS TO MEETINGS**

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.

4. **WRITE OFF OF COUNCIL TAX**

**Decision:**

That the write off amounts of Council Tax, as contained within the private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

5. **HOUSING BENEFITS WRITE OFFS**

**Decision:**

That the write off amounts of Housing Benefit as contained within the private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**